



<p>Nature of complaint (category/basis/grounds)</p> <p>Tick more than one box if necessary</p>	<p><input type="checkbox"/> Harassment      <input type="checkbox"/> Discrimination</p> <p><input type="checkbox"/> Sexual/sexist      <input type="checkbox"/> Selection dispute      <input type="checkbox"/> Coaching methods</p> <p><input type="checkbox"/> Sexuality      <input type="checkbox"/> Personality clash      <input type="checkbox"/> Verbal abuse</p> <p><input type="checkbox"/> Race      <input type="checkbox"/> Bullying      <input type="checkbox"/> Physical abuse</p> <p><input type="checkbox"/> Religion      <input type="checkbox"/> Disability      <input type="checkbox"/> Victimisation</p> <p><input type="checkbox"/> Pregnancy      <input type="checkbox"/> Child Abuse      <input type="checkbox"/> Unfair decision</p> <p><input type="checkbox"/> Other</p>
<p>Methods (if any) of attempted informal resolution</p> <p>Date of attempt / /</p>	
<p>Formal resolution procedures followed (outline)</p> <p>Resolution Date / /</p>	
<p>If investigated: Investigation Date / /</p>	<p>Finding</p>
<p>If heard by Tribunal: Tribunal Date / /</p>	<p>Decision</p> <p>Action recommended</p>
<p>If Mediated: Mediation Date / /</p>	<p>Parties present</p> <p>Decision/Agreement</p> <p>Other Resolution</p>

If decision was appealed	<p>Decision</p>   <p>Action recommended</p>
Resolution	<p><input type="checkbox"/> Less than 3 months to resolve</p> <p><input type="checkbox"/> Between 3 – 8 months to resolve</p> <p><input type="checkbox"/> More than 8 months to resolve</p>
Completed by	<p>Name:</p> <p>Position:</p> <p>Signature: _____ Date / /</p>
Signed by:	<p>Complainant:</p>  <p>Respondent:</p>

**This record and any notes must be kept confidential and secure.** If the complaint is of a serious nature, or if it is taken to and/or dealt with at the national level, the original record must be provided to Pony Club Australia and a copy kept with the organisation where the complaint was first made.